

Beech Haven Baptist Church

Job Description

Title: Minister/Director of Youth

Reports to: Senior Pastor

Job Summary: The Minister of Youth has the responsibility of serving BHBC by developing, coordinating and administering an effective, comprehensive ministry to youth in the church in grades 7 through 12, as an integral part of a coordinated pre-school through adult discipleship ministry.

Job Qualifications: The person in this position must be a committed Christian with references regarding spiritual maturity.

Education: Seminary graduate with emphasis in Youth Ministry preferred.

Experience: Minimum of three years leadership experience with a youth ministry in a church with similar characteristics to BHBC.

Skills/Qualities: Must possess excellent verbal, written and computer skills; must be organized and able to work with minimum supervision. Must be willing and able to be part of a Ministry Team.

Job Responsibilities:

The following list is intended to reflect the major responsibilities and duties of the job, but is not intended to describe minor duties or other responsibilities that may be assigned from time to time. Requirements are representative of minimum levels of knowledge, skills and/or abilities.

1. Lead the Youth Ministry program including:
 - a. Worship
 - b. Education
 - c. Spiritual development
 - d. Evangelism
 - e. Missions
 - f. Fellowship
 - g. Affirmation of youth
 - h. Support of families of youth

2. Work with the Youth Committee and other staff in developing program schedules, procedures and special projects such as camps, retreats and trips.

3. Collaborate with other ministerial staff to implement a comprehensive curriculum and discipleship ministry for youth that is a component of a coordinated pre-school through adult Christian growth program.
4. Prepare and implement the church approved budget for the Youth Ministry.
5. Equip parents to be involved in the spiritual growth of youth..
6. Develop a system for selecting, enlisting, and training teachers, leaders, parents, and volunteers for Youth Ministry.
7. Supervise Youth Interns.
8. Recognize counseling needs and network with other resources within the church and community for support and referrals.
9. Maintain skills and be available for one-to-one counseling as requested by youth and/or their family; be available during crises.
10. Work with church leaders to coordinate visitation for youth and lead workers to visit prospects and absentees.
11. Maintain one-to-one contact with individual youth in all phases of his/her life, i.e. school activities, community activities, home and family.
12. Provide leadership to support youth in developing spiritual lifestyles and values.
13. Guide youth to be participants and leaders in worship and service opportunities.
14. Maintain and monitor programs and policies that ensure safety and security for our children.
15. Represent BHBC by serving on appropriate committees of the denomination and organizations in the community.
16. Perform other duties as requested by Senior Pastor.